



**BELAKA MUNICIPALITY**  
**OFFICE OF THE MUNICIPAL EXECUTIVE**  
**RAMPUR, UDAYAPUR**  
**KOSHI PROVINCE, NEPAL**

**REQUEST FOR QUOTATION FOR HIRING A FIRM FOR SKILLS DEVELOPMENT TRAINING**

(Date of First Publication: 20<sup>th</sup> December, 2024/B.S. 2081/09/05)

1. Belaka Municipality, Udayapur District invites sealed quotation from the qualified firms. The brief description of the procurement is as follows.

S.N.	Description	RFQ Document fee (non-refundable)	Deadline of RFQ-document purchase (Date and Time)	RFQ submission deadline (Date and Time)	RFQ-Opening Date and Time
1	Hiring a Firm for Skills Development Training in LL (Proc Ref no. 01/BELAKA/RFQ/2081-082)	1000.00	3 <sup>rd</sup> January, 2025/B.S. 2081/09/19 (16:00 Hrs)	5 <sup>th</sup> January, 2025/B.S. 2081/09/21 (12:00 Hrs)	5 <sup>th</sup> January, 2025/B.S. 2081/09/21 (13:00 Hrs)

2. The details of the service requirements, eligibility and qualifications required is found in terms of reference (Annex-1).
3. Qualified service providers experience and registered in the same district will get advantage.
4. In case of last date for purchasing, submission and opening of RFQs falls on a Government Holiday, the next working day shall be considered the last day. In such a case, the RFQ validity shall be recognized from the original RFQ submission deadline.
5. The Municipality reserves the right to accept or reject any RFQ and to annul the procurement process and reject all RFQs at any time prior to Contract Award, without thereby incurring any liability to Bidders/Applicants.
6. For Quotation Document and other information please consult to the below address.

Address: Belaka Municipality, Office of the Municipal Executive, Rampur, Udayapur  
Telephone No: 9862163809, 9849888506  
Website: <https://belakamun.gov.np/>

Chief Administrative Officer

Purushottam Ghimire  
Chief Administrative Officer